

Dawei Chan

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SUMMARY OF QUALIFICATIONS

- Proven skills in: Food Preparation, Chinese Cuisine.
- Fluency in English and: *IELTS overall score band 7*
- Diploma in Hospitality Management
- Associate of International Business and Marketing

PROFESSIONAL EXPERIENCE

1. Kitchen Helper, September 1 2020- present

The Good Earth Kitchen, Vancouver, BC Canada

- Food preparation and general cleaning
- Dish washing

2. Kitchen Helper June 1 2020 – August 31 2020

The Eagle Ale House, Vancouver, BC Canada

- Dish washing

3. Real Estate Agent October 1 2014 – December 31 2018

Winners Real Estate Corp., Taipei, Taiwan

- Establishing contracts among company and property owners.
- Completing lease contracts among landlords and tenants.

4. Real Estate Agent August 1 2013 – September 30 2014

Yung Ching Real Estate Corp., Taipei, Taiwan

- Establishing contracts among company and property owners.
- Completing property purchase contracts among landlords and buyers.

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5. Sales Representative December 1 2012 – August 30 2013

ABC International Corp., Taipei, Taiwan

- Managing hair product sales.
- Demonstrating hair products to hair designers.

6. Sales Representative January 1 2011 - January 31 2012

Green International Corp., Taipei, Taiwan

- Managing baking ingredient sales.
- Demonstrating baking ingredients to bakeries.

7. Exhibition Receptionist May 1 2010 – October 30 2010

- Serving exhibition guests.
- Arranging hosting exhibition related tasks.

EDUCATION

1. Diploma in Tourism & Hospitality/Business Administration Jan 1 2020 – April 30 2021

Sprott Shaw College, Vancouver, BC

2. Associate in International Business and Marketing August 1 2008 – June 30 2010

China University of Science and Technology, Taipei, Taiwan

3. Diploma of Graduation August 1 2002 – June 30 2006

Xiufeng High School, New Taipei City, Taiwan

ARMY EXPERIENCE

Armored Cavalry Platoon Corporal

January 1 2019 – December 31 2019

Armored reconnaissance squad, Taiwan Army, Hsinchu, Taiwan